

FIRE SERVICE ADVISORY COMMITTEE
Meeting Minutes

June 4, 2025
10:00 a.m. – 2:00 p.m.

Meeting Location: Elk River Fire Department
13073 Orono Pkwy NW
Elk River, MN 55330

P	Aaron Cocking <i>Vice Chair</i> Insurance Federation of MN	P	Don Smiley MN State Fire Chief's Assoc. (MSFCA)
P	Patrick Farrens Fire Marshals Assoc. of MN / International Assoc. of Arson Investigators-MN Chapter	P	Scott Vadnais MN Professional Firefighters Assoc. (MPFF)
P	Cody Thornberg MN Professional Fire Fighters Assoc. (MPFF)	A	Dale Grochow MN State Fire Department Assoc. (MSFDA)
P	Dan Buchholtz League of MN Cities	P	Jim McCoy MN State Fire Chief's Assoc. (MSFCA)
P	Tim Meehl League of MN Cities	P	Ed Hoffman <i>Chair</i> MN State Fire Department Assoc. (MSFDA)
A	Jim Fisher MN Assoc. of Townships	P	John Cunningham Commissioner Designee

Guests: Allison Marcus (MBFTE), Tate Mills (SFMD), Amanda Swenson (SFMD), Dan Krier (SFM), Ben Kinne (TF1), Jodie Ryan (SFMD), Tom Popsun (Century College), Robert Morehouse (TF 2), Maddison Zikmund (HMRT), Quentin Brunsuold (HMRT), Travis Cole (HMRT), Brant Richensson (Bloomington Bomb), Mark Erickson (TF 1), Jeremy Dostal (TF 1), Erik Jonassen (TF 2), Andy Golz (TF 2), Nolan Pasell (SFMD), Scott Cariveau (MFSCB), Paul Seleski (MSFCB), Kate McKay (MBFTE), Dave Randall (St Paul Bomb), Tom Subject (Mpls Bomb), Tyler Lupkes

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Call to order at 10:00 a.m. – Chair Ed Hoffman

- Agenda
 - Scott Vadnais motioned to approve the agenda, Aaron Cocking second the motion, motion approved to accept the agenda by roll call vote
- Minutes approval from March 5, 2025
 - Don Smiley motioned to approve the Minutes from March 5, 2025, Aaron Cocking second the motion, motion approved to accept the minutes as written by roll call vote

New Business

- FSA account—SFM Dan Krier
 - Estimated resources \$54,448,000
 - Estimated uses \$34,963,000
 - Budgetary Balance - \$13,769,000
 - Unspent funds go back into FSA account
- Conflict of Interest Policy
 - Review CoI Policy
 - Requested all signed CoI policies submitted to Allison (DPS)
- Presentations
 - Reviewed what FSAC can recommend funding for
 - Reviewed presentation policy
- SFMD – Dan Krier, SFM
 - Requesting \$2,415,000 to expire end of FY27
 - Fire Investigations Training Program - \$40,000
 - Supplies and consumables
 - Burn compartments
 - Textbooks for part 1 & part 2 classes
 - Gear washer/extractor and dryer grants \$550,000
 - Grant recipients - \$500,000
 - Grant administration \$50,000
 - Engine strike team - \$225,000
 - 2 engine strike teams
 - Type 1- structural, 10 engines
 - Type 6 – Wildland, 7 engines
 - Fire Service Assessment - \$1,000,000
 - Statutory requirement from Legislature
 - Rulemaking costs \$350,000
 - Modify rulemaking
 - Public education material update \$250,000

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- Modernize fact sheets
- MBFTE – Reimbursements—Kate McKay and Ross Hoernemann
 - Requesting \$3,000,000
 - Raise per firefighter award from \$150- \$260/ff
 - Will allow to provide programs:
 - FAO, Officer, Instructor, Live Burn
- MBFTE Database—Kate McKay, Ross Hoernemann
 - Updated database request \$1,155,775
 - Funds to implement new database
 - Ongoing maintenance costs to come out of MBFTE operating budget
- MBFTE/Century College –Tom Popsun
 - Requesting \$250,000
 - Last year requested \$100,000, FSAC recommended \$250,000
 - 78 departments approved for training reimbursements
 - 25 departments on waitlist for training
 - Discussion on adding reimbursement cap/class and standardizing training curriculum
- Hazardous Materials – Maddison Zikmund
 - Requesting \$2,166,972
 - 3 apparatus replacements \$1,500,000
 - Grand Rapids, International Falls, Marshall
 - Capital equipment replacement - \$666,972
 - Radiation and air monitoring equipment \$235,000
 - SCBA replacement \$277,000
 - Chemical Protective Clothing PPE \$95,000
 - Sales tax \$59,972
- MN TF 1 – Ben Kinne & Mark Erickson
 - Requesting \$892,145.10
 - 72 portable radios
 - 2 mobile radios
 - 4-5 portable repeaters
 - Question on whether a vendor assessment has been done and how Motorola was decided upon
 - Motorola chosen due to continuity and familiarity of service
- MN TF 2—Andy Golz & Rob Morehouse
 - \$1,036,000
 - Communications equipment \$350,370
 - DLX Shelter System \$229,240
 - Rescue equipment \$456,390

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- MN Bomb Squads—Tom Subject
 - Request \$3,200,000
 - 3 large vehicles \$1,300,000
 - 2 small vehicles \$300,000
 - 8 bomb suits \$400,000
 - 6 pan disruptors \$42,000
 - 20 radiation detection \$34,000
 - 2 x-ray systems \$190,000
 - 1 XTK kit \$7,000
 - 3 robots \$900,000
 - 1 water CBRNE Rov robot \$300,000
- MFSCB – Paul Seleski & Scott Carriveau
 - Request \$436,500
 - Technology & Operational enhancements
 - 180 laptops \$144,000
 - 75 android tablets \$25,500
 - 4 desktop workstations \$4,500
 - 1 server \$6,000
 - Network and backup equipment \$4,000
 - Software and licensing
 - Certification management software \$15,000
 - Microsoft 365 licensing and endpoint protection \$5,000
 - Database and user interface upgrades \$10,000
 - Website redesign and upgrade
 - Design and development \$20,000
 - Maintenance and support \$5,000
 - Operational support staff
 - 2 FTE & 1 PT admin - \$187,500
 - Professional development/training \$10,000

Public Comment

- Dan Krier- SFM to provide budgetary updates prior to August meeting
- Request for MBFTE to provide list of reimbursements for EV training

Old Business

- Bylaws changes
 - To be sent to committee prior to next meeting
- 1-time funding requests
 - FSAC Guide—Ed Hoffman
 - Next year, presentations will be in March and discussions in June
 - Scoring and evaluation document
 - Scoresheets to be submitted to Allison (DPS)

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- Motion to adopt new scoresheet by Aaron Cocking, second by Scott Vadnais
 - Motion carried
- Scoring documents due by 1st Wednesday in July (July 2, 2025)

Next Meeting

- August 6, 2025

Adjourn Meeting

- Motion to adjourn meeting by Dan Buchholz, second by Jim McCoy
 - Motion carried by voice vote
 - Meeting adjourned 1:23pm